

## **Information related to the Law n196 of 30th of June 2003 and Privacy and Cookies Policy**

Pursuant to and in accordance with the Article 13 of the Privacy Code, Liquigas S.p.A., with its legal office at Via Cefalonia, 70 – Brescia and administrative office at Via Amadeo, 59 – Milano, the Data Controller, informs you that the treatment of the data is done using mainly automatized tools for the purpose of the following activities:

Qualification and registration of suppliers in the Liquigas Supplier List, participation upon invitation to Dynamic Negotiation (DN), Request for quotation (RfQ) and other events (the Events) organized on Liquigas Portal. In case the Event has been awarded, the data will be used for managing contractual obligations where you will be the involved party for administrative, accounting and statistical activities as well as fiscal compliancy according to laws and regulations;

The navigation data are acquired by information systems and software procedures that regulate the Portal functioning. The information are not gathered for enabling subsequent user identification, but will be used only for obtaining statistical anonymous information on Portal utilization and for controlling its correct functioning; in this category of information are included IP address or the name and domain of the computers used by the users that connect to the Portal, the time of request, the method used to submit the request to the server, the numeric code that indicates the response status from server (successful conclusion, error etc) and other parameters related to operative system and browser used by the user. These data could be used from competent authority for verifying the responsibility in case of informatics violation against the Portal. The data provided by the user, following the “User registration” procedure to the Portal, are acquired in order to identify the user itself and allow the better management of the relationship with possible suppliers (for eg. Phone contact). The contacts inserted can be used to contact the possible supplier in occasion of subsequent negotiations.

### *Cookie*

The cookies are fragments of the text , that have small dimension, that are send from a site to a browser and sent back by the browser- without modification- each time a user access the site. It is not possible to use it for contacting the user or to extract the information from the computer and cannot contain virus. Cookies are used on the Portal to obtain information on users previous visits. The information regarding the Portal navigation can be used to search for the site or to improve the site itself, the data are used in aggregated format and do not include any personal identification data. The undesirable cookies can be disabled by using the toolbar of the browser.

### *Password and user safety*

The services offered by the Portal envisage, for privacy and secrecy reasons, a registration procedure; the user must own its access code (password) that is necessary, together with the user id, to access the services. The user can in any moment change its own password following the instructions provided by the system, The user is the only responsible person for maintaining the secrecy and privacy of its own authentication credentials for the Portal. The user assumes the exclusive responsibility for any activity related to the services and commits to communicate any non-authorized utilization of its own access credentials by third parties or any safety violation he becomes aware off to assistance phone number +39 02 266002104.

All navigation data gathered are strictly used for information technology management of the Portal. Provision of data requested during the registration procedure to the Portal and subsequent menu is necessary for obtaining the above mentioned objectives. The gathering of necessary data and for optimal evaluation of possible contracting party and possible contract stipulation is mandatory as per company

contract provisions and the provisions set by Law. Missed provision of data will prevent the conclusion of the registration procedure and consequently establishing of a contractual relationship with interested party.

The data, that will not be broadcasted, can be communicated to the third party that, on behalf of Liquigas, manage the Portal and provide a support services for managing the events on the portal; in certain circumstances the Market operation centre (MOC) phone calls could be recorded.

In case of Event awarding, your data can be communicated to third parties that, on behalf of Liquigas, perform accounting and fiscal management activities; to the third parties that manage on behalf of Liquigas activities linked to contract management; to the companies that collaborate with Liquigas in execution of activities mentioned in the present document and to parties that have the faculty to access data as by the provisions set by the law or the regulations.

The Data Processor is BravoSolution Italia S.p.A., with its legal offices in Via Rombon, 11, Milan, and at Organization department of Liquigas S.p.A. can be examined the updated list of Data Processors.

At the end we remind that, prior to you consent, the data treatment can be used also for the following:

1. Send promotional and /or commercial information on our products and services, as well as promotional initiative in favour of the person concerned. The contact modes can be: email, sms, post or phone contact provided by You
2. Communicate your data to BravoSolution (portal provider) and other third parties that could send autonomously promotional/ commercial information by e-mail, SMS, post or phone contact provided by You

You can contact the Data Controller and the Data Processor as defined in art.7 of the Code, including to obtain confirmation of the presence of personal data and, in case to make them available. You can ask the data origin as well as the data treatment finalities and logics; to obtain the cancellation, the transformation in anonymous form or the block of the data treated in violation of law, as well as the updating, the rectification or, when it has you interest, the integration of the data; to oppose, in everything or partly legitimately to the personal data (by revoking for example the contact modes defined in the present document) by writing to [privacy@liquigas.com](mailto:privacy@liquigas.com) or [liquigasconnect@bravosolution.com](mailto:liquigasconnect@bravosolution.com).

Data Controller

Liquigas S.p.A.